

**DRAFT**

**MARYLAND COMMISSION FOR EFFECTIVE COMMUNITY INCLUSION OF  
INDIVIDUALS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**

**Tuesday, November 19, 2013**

**Rockville, MD**

The Commission for Effective Community Inclusion of Individuals with Intellectual and Developmental Disabilities met on Tuesday, November 19, 2013 in Rockville, MD at 10:00 a.m. A quorum was present throughout the meeting.

**Members participating:**

Cleary, Joseph (Jay)  
Cox, Brian  
Curtis, Thomas  
Hedrick, Jim  
Hovermale, Lisa  
Imparato, Andrew (by phone)  
Keyser, Scott  
Leitess, Anne Colt  
Oliveira, Rae  
Pierson, Joanna  
Raggio, Cathy  
Rapp, Chuck  
Shriver, Timothy  
Sparks, Theresa  
Wheeler, Erica

**Agenda 1. Welcome and Approval of Minutes**

Chair Timothy Shriver welcomed the members to the second Commission meeting and thanked The Treatment and Learning Center for making its facilities available to the Commission. The Commission members unanimously approved the October 28, 2013 meeting minutes.

**Agenda 2. Summary of Training in Maryland**

Commission member Chuck Rapp, Executive Director of the Police and Correctional Training Commissions (PCTC) provided an overview of how police training is conducted in Maryland. He reviewed training specific to persons with intellectual and developmental disabilities and noted that there is no statewide curriculum for this training and that not all academies are currently conducting such training. Mr. Rapp also reported that each training academy had met the 2012 -2013 mandate to provide Autism Awareness training.

Rae Oliveira, Director, Office of Licensure & Certification, at the Maryland Institute for Emergency Medical Services, reviewed the training protocols for Emergency Medical Technicians and Responders, including how much training is provided about encounters with individuals with intellectual and developmental disabilities.

The Commission members engaged in an in-depth discussion of the training offered, how it is monitored, and avenues for requiring training curricula throughout the Maryland.

**Agenda 3. Summary of Training Nationally**

Alisa Macht, Executive Officer for the Commission, reviewed training initiatives, primarily for law enforcement, across the U.S., focusing on the states that had statewide programs (voluntary or mandatory) or states that were moving toward statewide training.

**Agenda 4. Discussion of Workplan and Initial Report**

Commission members discussed options for further investigation into curricula and policy and opted to establish three sub-committees as follows: 1) Curricula/Training; 2) Policy; and 3) Community Engagement. Each sub-committee planned to meet at least once before the next meeting of the full Commission.

The Chair provided a draft report outline for the January 9, 2014 progress report and the Commission agreed to proceed on that basis. The outline is included as **Attachment A**.

**Agenda 5. Vision Statement**

The Chair presented a draft Vision Statement for Commission feedback. Commission members discussed the Statement and a revised draft will be circulated before the next meeting. Once final, the Vision Statement will be made publicly available.

**Agenda 6. Meeting Schedule**

The Commission agreed to the following meeting schedule:

December 18, 2013 1:00 pm – 3:00 pm, Silver Spring, MD  
January 9, 2014 Issue Preliminary Report (time and place to be determined)  
February 2014 Listening Tour  
March 2014 Listening Tour

Times and locations to follow.

The meeting adjourned at 11:45 am

**ATTACHMENT A**

JANUARY 9, 2014

**REPORT OUTLINE**

- I. Vision Statement
- II. Actions to date
  - a. Meeting schedules
  - b. Documents reviewed
- III. Status of Maryland Training
- IV. Questions to be addressed
- V. Plan for the future
  - a. Listening Tours
  - b. Commission Meetings
  - c. Report Schedule